



***VALE RECREATION FOOTBALL CLUB***

## **CLUB RULES**

## VALE RECREATION FC RULES

1. The Club shall be called "The Vale Recreation Football Club."
2. The Club's headquarters will be at the Corbet Field, Grand Fort Road, St Sampson, Guernsey, GY2 4FG.
3. The principle object of the Club will be to promote and foster football and to ensure enjoyment from our youngest member to our oldest member.
4. The Club's colours shall be green, gold and white (although playing kit of green and yellow may be used).
5. The Club will be affiliated to the Guernsey Football Association (GFA). The Club will strictly adhere to the rules of the Football Association (FA) and the GFA.
6. The Club will always take into account the issues of equality and the requirement to avoid prejudice in the management and the running of its affairs. The Club will abide by the FA's Equal Opportunities and Anti- Discrimination Policy.
7. The Club will abide by the FA's Child Protection Policies and Procedures.
8. The Club shall be managed by an Executive Committee consisting of an Honorary President, a Chairman and up to a maximum of ten Vice Chairmen, an Honorary Treasurer and an Honorary Secretary (hereinafter called "the Executive"). The Executive shall be appointed annually by the membership for a one-year term. All decisions of the Executive will be taken by means of a majority vote. The Chairman will have the casting vote. A meeting shall be deemed quorate only when there is more than half of the Executive present. The Club Welfare Officer can attend meetings but shall have no vote.
9. The Honorary Secretary and/or an appointed Assistant Secretary shall attend all Executive Committee meetings and shall ensure that regular minutes are taken of all that is done in and for the Club; keep a copy of all correspondence and convene all meetings when called upon to do so.
10. The Honorary Treasurer shall keep a record of all receipts and expenses and shall present financial reports at all regular Executive Committee meetings. The Honorary Treasurer shall also present an audited financial report to the Annual General Meeting for approval.
11. The general members of the Club from time to time shall be those persons listed in the register of members which shall be maintained by the Club's Secretary. In the event of a member's resignation or expulsion, his or her name shall be removed from the membership register. The GFA and the FA shall be given access to the membership on demand.
12. The members shall be divided into five classes:
  - a) Honorary members
  - b) Ordinary members
  - c) Senior playing members
  - d) Youth members (Under 18 years)
  - e) Mini members (Under 10 years)

13. The ordinary members, the senior playing members, the youth members and the mini members shall pay an annual subscription to be fixed each year at the Annual General Meeting.
14. A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Executive of their resignation.
15. The Executive will have the power to:
  - a) Warn a member as to their future conduct;
  - b) Suspend from membership or;
  - c) Remove from membership

any person found to have broken the Club's Rules or Codes of Conduct when in the opinion of the Executive; it would not be in the interests of the Club for them to remain a member.
16. Save as provided for in the Rules and Regulations of the FA and the GFA. The Executive shall have the power to decide all questions and disputes arising in respect of any issue concerning Club Rules.
17. The Executive shall have the power to fill up any vacancy on the Executive Committee that may occur within the year.
18. The Executive shall appoint the team managers for all of the Club's teams and a Club Welfare Officer for the youth teams.
19. The Executive will meet monthly or as often as may be found necessary, and shall be empowered to conduct general and extraordinary business of the Club.
20. The Executive shall have the power to form sub-committees for any purpose it deems necessary, but any sub-committee so formed shall have as its Chairperson a member of the Executive. Such sub-committees shall at all times include but not be limited to the following:
  - Administration
  - Grounds and Facilities
  - Football (senior, veterans and youth)
  - Minis
  - Finance
  - Social Club and Marketing
21. The Honorary President is not required to chair any sub-committee but may do so if he/she so wishes. No Executive member shall chair more than two sub-committees but may, at the discretion of the Executive, serve on multiple sub-committees.
22. The composition of all sub-committees shall be ratified by the Executive at the first meeting after the Annual General Meeting. Any subsequent changes made to a sub-committee must be ratified by the Executive at the first Executive Committee meeting following the change.
23. The Executive shall have the power to co-opt ex-officio members to the Executive Committee at its discretion. Such ex-officio members shall have a voice but no vote.

24. The Executive may approve from time to time, General Rules, Disciplinary Codes and Codes of Conduct covering, but not limited to the behaviour, standards, attitude and actions of members and anyone else associated with the Club.
25. A bank account shall be maintained in the name of the Club. Designated account signatories shall be nominated by the Executive Committee. No sum shall be drawn from the Club account except by cheque signed by two of the designated signatories. All monies payable to the Club shall be received by the Honorary Treasurer and deposited in the Club Account.
26. The Executive shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
27. Members of the Executive shall not be held liable, either individually or collectively, for any indebtedness incurred by the Club in the ordinary execution of their duties. Liability for any such indebtedness incurred by the Executive members shall ultimately be borne by the parent Committee, the Vale Recreation LBG.
28. The Annual General Meeting for the adoption of the Annual Report and Financial report and for the election of the Executive Officers shall be held no later than 30th June in each year.
29. Following appointment of the Executive Committee at an Annual General Meeting the appointments shall be ratified by the Vale Recreation Club LBG Management Committee at their next meeting.
30. If a new Executive Committee member is appointed in line with Rule 17 above then the Vale Recreation Club LBG Management Committee will ratify that appointment at their next meeting.
31. An Extraordinary General Meeting can be convened at the request of the Executive or by request of twelve general members who will sign the requisition and forward same to the Honorary Secretary stating the reason for the meeting (the meeting must be held within fourteen days after the time the requisition is made).
32. Auditors shall be appointed at the Annual General Meeting to examine the books of the Club.
33. The Rules of the Club shall be printed and shall be binding on every Member and each Member shall be entitled, by request, to a copy thereof. The payment of subscriptions shall be taken as conclusive assent to the Rules.
34. No alteration to these Rules shall be made except at the Annual General Meeting convened to discuss such a resolution, (any alterations to be in writing fourteen days before meeting) and then only by a majority vote of the members present.

### **35. Dissolution**

- a. A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by majority of at least three-quarters of the Members present.

- b. The dissolution shall take effect from the date of the resolution and the members of the Executive shall be responsible for the winding up of the assets and liabilities of the Club.
- c. Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the Vale Recreation Club LBG who shall determine how the assets shall be utilised for the benefit of the Vale Recreation Club LBG.

June 2017